



# Northeastern Catholic District School Board

## SELECTION AND REVIEW OF LEARNING MATERIALS

**Policy Number:** E-11

**Authority:** 99-357/12-177/16-29/19-87

### POLICY STATEMENT

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The Northeastern Catholic District School Board (NCDSB) is committed to acquiring quality materials in its schools to support the academic, social, and spiritual development of all learners. We believe that the resources for our students must be relevant, current, accessible and inclusive and aligned with the Ontario Curriculum and the Ontario Catholic Graduate Expectations. Our students must have opportunities to interact with multiple forms of resource materials so that they may learn, progress, and achieve in the 21<sup>st</sup> century context.

### REFERENCES

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Ontario Education Statutes and Regulations (Regulation 298 – Operation of Schools)  
Guidelines for Approval of Textbooks – Ministry of Education (2008)  
School Effectiveness Framework – Ministry of Education (2013)  
NCDSB Policy: B-8 Purchasing  
NCDSB Policy: B-3 Disposition of Non-Realty Assets  
NCDSB Administrative Procedure: APE 025 – Selection and Review of Learning Materials

### DEFINITIONS

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#### **Textbook**

A comprehensive learning resource that is in print or electronic form, or that consists of any combination of print, electronic, and non-print materials collectively designed to support a substantial portion of the Ontario curriculum expectations for a specific grade and subject in elementary school or for a course in secondary school, or a substantial portion of the expectations for a learning area in the Ontario Kindergarten program. Such a resource is intended for use by an entire class or group of students.

#### **Supplementary resource**

A resource that supports only a limited number of curriculum expectations, or the curriculum expectations in a single strand, outlined in the curriculum policy document for a specific subject or course, or a limited number of expectations for a Kindergarten learning area. Such a resource may be intended for use by an entire class or group of students. Examples are readers, novels, dictionaries, atlases, and computer software and instructional guides.

#### **Trillium List**

The Trillium List contains the titles of those textbooks approved by the Minister of Education for use in Ontario schools. The textbooks named on the Trillium List have been subjected to a rigorous evaluation in accordance with the specific criteria.

## POLICY REGULATIONS

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- 1.0 The regulations of this policy apply to textbooks and supplementary resources including but not limited to books, magazines, software, media materials, subscriptions, internet materials, book fair initiatives, and the material personally supplied by NCDSB staff.
- 2.0 The NCDSB will select materials that support and enhance the values, traditions and teachings of the Catholic Church.
- 3.0 Materials will be selected in accordance with the curriculum needs of students.
- 4.0 All textbooks listed by the Ministry of Education in the Trillium List are approved by the Board for use in its schools.